

Newcastle-under-Lyme Borough Council - Operational Services Directorate

Operational Protocol for Recycling Collections in High Wind Conditions

Recycling and Fleet Services/Streetscene

Measures to deal with recycling in windy conditions:

Measures to help prevent windblown material	Action Required	Lead Officer (s)
Additional lids are available on request (to secure materials)	Communications through Website / Social Media and service leaflets. Ensure adequate stock available	Development Officer – Recycling & Fleet Services. - Coms Technical Officers – Stock control
Additional boxes are available on request (to reduce over-filling)	Communications through Website / Social Media and service leaflets. Ensure adequate stock available	Development Officer – Recycling & Fleet Services. - Coms Technical Officers – Stock control
Overfilled boxes or loose material are to be avoided	Communication through focused campaigns through resident talks, Website / social Media and Service Leaflets	Development Officer – Recycling & Fleet Services. - Coms
Sensible stacking/weighting reduces chance of materials escaping	Communication through focused campaigns through resident talks, Website / social Media and Service Leaflets	Development Officer – Recycling & Fleet Services. - Coms
'Washing and squashing' message helps with capacity and not overfilling	Communication through focused campaigns through resident talks, Website / social Media and Service Leaflets	Development Officer – Recycling & Fleet Services. - Coms

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Holding off putting boxes out in/when very high winds are forecast	Communication through Website / Social Media	Development Officer – Recycling & Fleet Services. - Coms
Crews are asked to collect what they can when materials are spilt.	Message sent to all Team Leaders through Bartec. Assistant Managers check on site to see crews are picking up spilt materials	Collection Managers – Assistant managers
Supervisors monitor all collection rounds onsite as they take place	Collection Managers ensure Assistant manager resource is available	Collection Managers
Additional crews sent out when available.	Collection Managers plan and instigate additional resources	Collection managers
Streetscene support and back up crews with picking/sweeping	Collections rounds/days info provided to Streetscene for alignment with met office weather alerts to aid resource planning for support where capacity allows.	Streetscene Manager / Neighbourhood Managers
Probation Team and other appropriate volunteer groups also used to pick litter.	Site list compiled by Recycling & Fleet Services of areas requiring litter picks	Assistant Collection Managers Streetscene Manager / Neighbourhood Managers

Additional measures being considered	Action Required	Lead Officer (s)
Discussion with T&F Group on options	Build into programme of meetings	Head of recycling & Fleet services
Increased communications on messages/options in above table	Annual Communications plan – ‘Smarter Communications’	Development Officer – Recycling & Fleet Services. - Coms
Consider trial on ‘box-hat’ or ‘net’ options	Trial through residents T & F group	Head of recycling &

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		Fleet services
Options for use of Trolley Boxes in very exposed areas	Build into programme of meetings for T&F group	Head of recycling & Fleet services

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